## **How to Access Post-Class Recordings\***

1. Log into LRS Skillable with your account credentials:

<u>Login - OneLearn Training Management System - Skillable (learnon</u>demand.net)

- 2. Click on the "My Training" tab at the top.
- 3. Click on the link pertaining to the class recording that you would like to view.
- 4. Click on the Event Link (link of the class name).
- 5. You will be taken to the Class page with the description found at the top.
- 6. Click on the URL in the description to be taken to the Microsoft OneDrive for the recording.

Please Note: Post-Class Recordings expire 6 months after the class start date.

## **How to Access Post-Class Labs Online\***

1. Log into LRS Skillable with your account credentials:

Login - OneLearn Training Management System - Skillable (learnondemand.net)

- 2. Click on the "My Training" tab at the top.
- 3. Click on the link pertaining to the class that you would like to review.
- 4. Click on the "Launch" button below the module title for the lab you wish to review.

Please Note: Online Labs expire 6 months after the class start date.

Do you need additional help? Check out our FAQ page.

Contact us at: Customer Support - Skillable or 888.763.7730

\*Subject to availability.